



Requirements to Apply for Transitional Housing Program Internships at 360 Youth Services

- 1.) Cover Letter and Resume. Please include why you are interested in working with youth experiencing homelessness and which program you are most interested in working with. See below for options.
- 2.) 2 Letters of Recommendation at the time of application (A third will be required at the time of interview)
- 3.) Willingness to work between 16-24 hours per week. One shift must be during business hours. Evenings and weekends can be accommodated.
- 4.) Internship must span at least 6 months. Preference to Fall-Spring interns.

If you are selected for an Internship with 360, here are items you will need to provide in the future:

- 1.) Official transcripts from your bachelor's degree
- 2.) A copy or picture of your bachelor's diploma
- 3.) A valid driver's license, proof of current auto insurance, and either a social security card OR passport
- 4.) Application for Employment (which will be emailed to you)

Other Important Information:

Each year, 360's Transitional Housing Department accepts internship applications on a rolling basis from January through May, until internship spots are full. One intern is placed at each of the following programs: **Young Men's Transitional Housing Program, Young Women's Transitional Housing Program and the LGBTQ+ Transitional Housing program.** Please list your preference in your application.

We are no longer offering BSW internships. MSW or equivalent programs only.

Internships typically start at the beginning of the fall semester and go until the week leading up to the end of the second semester.

Internships last between 9-12 months on average.

Please send your application materials to:

Carolyn Wahlskog, Senior Program Manager at cwahlskog@360youthservices.org or at the following address: 360 Youth Services Attn: Carolyn Wahlskog

1305 W Oswego Rd., Naperville, IL 60540

For questions not answered in this Application Review, please contact Carolyn at (331) 215- 7388 ext. 1168.